

Student Support Council Meeting Minutes

Date: September 27, 2024 / 8:30 – 10:00 am / **Location:** Hybrid: M226 & Zoom

Chair: Danielle Hoffman **Co-Chair:** Jessica Kissler / **Recorder:** Isaiah Lee

MEMBERSHIP	
<input type="checkbox"/> Student Representatives (TBD Fall)	X Isaiah Lee
<input type="checkbox"/> Paul Allen	X Mayla Morgan
<input type="checkbox"/> Josh Aman – Vice-Chair Elect	<input type="checkbox"/> Elizabeth Sauber
X Jennifer Anderson – Vice-Chair	X Adrienne Scritsmier
X Angela Armen	X Casey Sims
X Summer Baber	X Aundrea Snitker
X Joan Jagodnik	X Danielle Hoffman – Chair
X Jessica Kissler – Chair Elect	

Present: An “X” indicates present at the meeting and an empty box indicates absent.

Guests: Kirby Gleason, Sunny Olsen

Topic/Item	Discussion	Materials/Upcoming
Committee Business		
Ice Breaker & Connections Danielle Hoffman 10 Minutes	<ul style="list-style-type: none"> We engaged in an ice breaker activity led by Danielle to start the meeting. We then reviewed the Spring meeting minutes (linked to the right). 	<ul style="list-style-type: none"> Link to Spring meeting minutes.
Refresh & Grounding Ourselves in the Work Jennifer Anderson 20 Minutes	<ul style="list-style-type: none"> Review of Mission/Charge (linked to the right) <ul style="list-style-type: none"> The Student Support Council has become the steward of the Holistic Student Support strategic priority in the SEM plan. The Student Support Council, The Holistic Student Support priority, and the SEM plan, all are braided together. Questions about Roles <ul style="list-style-type: none"> How should we be reaching out to include people in the SSC? Who and what skills are valuable to the SSC? 	<ul style="list-style-type: none"> Link to SEM plan. Link to SSC Charter

	<ul style="list-style-type: none"> ○ We have plans for a student rep, Bethany Day, to join us. 	
<p>Review of Oversight Meeting</p> <p>Jessica Kissler 15 Minutes</p>	<ul style="list-style-type: none"> ● What is the Oversight group? <ul style="list-style-type: none"> ○ It's supposed to be a "decision-making" body for the councils, but there is some internal disagreement on what that means. ● President Cook wants to empower decision making at the lowest levels, with the Oversight group only making decisions when it's necessary for decisions to come to a higher level. ● Each council should be able to make their own decisions on how they function. <ul style="list-style-type: none"> ○ Additionally, it is up to each council how they manage/interact with the public and other councils. ● Tentative Plan for Council Communication <ul style="list-style-type: none"> ○ Each quarter, each council presents to the wider college. These meetings will be open only to stakeholders. ○ Each council will have an email, Isaiah will manage the SSG one. ○ Some meetings can be public, some, such as our retreat, can be private if necessary. ● The idea is to operate in the spirit of equity and inclusion. ● Each council needs to create a priorities list before November 8th. ● Questions to bring to next Oversight Meeting <ul style="list-style-type: none"> ○ What are the ways in which non-members can participate in each council? Will this be defined clearly? ○ What should you do if you want to be a part of a committee? 	
<p>Review parts of the SG Handbook</p> <p>Danielle Hoffman 15 Minutes</p>	<ul style="list-style-type: none"> ● Please review the SG Handbook (linked to right) before our next meeting. Particularly, we want to make sure our mission/goals as well as 	<ul style="list-style-type: none"> ● Link to SG Handbook.

<p>Our Work For the Year Jessica Kissler 15 Minutes</p>	<ul style="list-style-type: none"> • Identifying Key Priorities for the Year <ul style="list-style-type: none"> ○ Policies (previously handled by ARC) ○ SEM Plan (Holistic Student Support) ○ Emerging Needs (what do other councils need from us?) ○ Clarify structure and how we operate • Structural Needs <ul style="list-style-type: none"> ○ Task Forces we see as groups created for tasks with clear ends, one time tasks. ○ Subcommittees might need to be created for reoccurring work, such a policy work, etc. ○ We don't know how many of each we might need, will have to assess our needs as we go. • Storage of Materials • 	
<p>How We Function / Structural Needs Jennifer Anderson 15 Minutes</p>	<ul style="list-style-type: none"> • The group decided to meet on Tuesdays through Fall term <ul style="list-style-type: none"> ○ We hoped to encourage more in-person attendeeship. ○ However, there may be less accessibility when compared to meeting on Fridays as other councils are doing. ○ We will meet on Tuesdays through Fall and then reassess for Winter. ○ If members need to leave meetings early for classes or other obligations, we will attempt to structure our meetings such that important information is disseminated earlier in the meeting. • Structural Needs <ul style="list-style-type: none"> ○ Task Forces we see as groups created for tasks with clear ends, one time tasks. ○ Subcommittees might need to be created for reoccurring work, such a policy work, etc. ○ We don't know how many of each we might need, will have to assess our needs as we go. • Storage of Materials <ul style="list-style-type: none"> ○ Next meeting we will decide on our storage method. ○ I Drive vs. Google Drive. Vs. One Drive vs. Teams • Internal and External Communication 	

	<ul style="list-style-type: none"> ○ Danielle and Jessica will continue to attend oversight and bring important information back to the SSG. ○ Volunteers may also attend other councils and bring back information. ● We want to be continuing to ensure that our communication and structure is considering equity at every step. 	
<p>Wrap Up and Preliminary Retreat Agenda</p>	<ul style="list-style-type: none"> ● Fall Retreat <ul style="list-style-type: none"> ○ At least four hours, but possible longer? ○ We've put a hold on the entire day of Friday, October 25th. ● Preliminary Retreat Agenda <ul style="list-style-type: none"> ○ Decision-making & Addressing the Spectrum <ul style="list-style-type: none"> ▪ Council VS. College Community ○ Goals and Agenda for the Year <ul style="list-style-type: none"> ▪ Try to narrow focus on a few projects and goals. Allow time for emerging needs, and provide time for us to gain our grounding & alignment with strategic plan. ▪ Consider list from last year. ▪ Emerging needs. ● Please review the SG Handbook for our next meeting! 	